

STUDENT CLASS PLACEMENT POLICY

Rationale:

Student learning is our core business at Bellevue Heights Primary School and so we aim to provide an environment that encourages each child's educational and social development.

When making decisions about the placement of students we consider the following criteria in an effort to achieve a fair and even distribution of students in each class setting:

- Specific learning needs
- Individual differences
- Gender balance
- Relationships with other students
- Age
- Social and emotional maturity
- Academic achievement
- Family groupings
- Length of time a class or group has been together
- Student teacher relationships

The class structure that is decided upon will aim to:

- Keep average class sizes as low and as even as possible.
- Allow for planned and unplanned increase in enrolments.
- Ensure that students identified as requiring additional support are where possible "shared" throughout the school.
- Equal range of abilities in each class / year level.

Parents / Caregivers role in the process

In order to make the best decisions we need as much information as possible. Class teachers have an excellent knowledge of your children, particularly in relation to their social and academic needs in the classroom and school setting. As Parents/Caregivers you are given the opportunity to provide information that you believe could be considered in the placement of your child/ren. This information should be provided in writing in an envelope addressed to the Principal and marked "Confidential" and relate specifically to the criteria highlighted above

The following **will not** be considered:

1. Requests to have or not to have particular teachers.
2. Information provided after the due date.

NB The provision of this information should not be seen in anyway as a guarantee that requests can or will be met.

Who makes the final decision?

As stated previously the setting of classes requires a great deal of time and thought. Staff will use their professional judgement and expertise, along with relevant information provided by parents in an effort to achieve effective class groups that satisfy, where possible, the needs of the individual and the needs of the group. No single factor determines placement, or will necessarily be acted upon. Ultimately it is the responsibility of the Principal to make decisions about classes and the placement of students.